



BARRINGTON, NH SELECT BOARD MINUTES

MONDAY, July 13th, 2020

The Select Board meeting for Monday, July 13th, 2020 began at 6:33 p.m. The meeting was held by remote participation via a Microsoft Teams Meeting due to the COVID-19 pandemic, in accordance with [Emergency Order #12](#), pursuant to [Executive Order 2020-04](#). In attendance were Chairperson Hardekopf, Selectperson Knapp, Selectperson Bailey, Selectperson Saccoccia, Selectperson Ayer, Town Administrator MacIver, and Municipal Office Administrator Caudle.

6:33pm. The meeting was called to order by Chairperson Hardekopf.

PLEDGE OF ALLEGIANCE

6:33pm. Chairperson Hardekopf asked all to silence their cell phones and led the pledge of allegiance.

RSA 91-A EMERGENCY PROVISIONS/SELECT BOARD CHAIR EMERGENCY DETERMINATION

6:34pm. Chairperson Hardekopf read the emergency provisions of the State of Emergency and explained how this meeting is accessible as well as how to access future meetings.

ROLL CALL ATTENDANCE

6:36pm. Select Board Attendance was taken via Roll Call: Ayer – Present, Bailey – Present, Knapp – Present, Saccoccia – Present, Hardekopf – Present. Each Select Board member shared their location and stated that at present, they were alone in their respective locations.

PUBLIC HEARINGS

There were no public hearings.

APPOINTMENTS

The Board agreed by consensus to two agenda changes.

2020 Census Update

6:38pm. Richard Perrin, US Census Supervisory Partnership Specialist, presented an update on the progress of the 2020 Census, including Barrington's response rate being 65.3%.

Karen Gould – Conservation Grants Application Request

6:43pm. Karen Gould requested Select Board assistance in pursuing conservation grants for her 131-acre property on Mendum's Pond in Barrington (Map 125, Lot 10). The grant sources are

the Drinking Water/Ground Water Trust Fund and Aquatic Resource Mitigation. The Select Board raised concerns regarding the proposed restriction on public access.

Motion to pursue conservation grants with the condition the property is made accessible to the general public by Selectperson Knapp, seconded by Selectperson Ayer. Roll Call Vote: Ayer – Aye, Bailey – Nay, Knapp – Aye, Saccoccia- Nay, Hardekopf – Aye. ***The motion passed.***

Barrington Women’s Club Sign Request

7:15pm. The Barrington Women’s Club has requested approval from the Select Board for the placement of a sign celebrating their 100th anniversary at the intersection of Routes 9 and 125. If approved, Town Administrator MacIver will meet with representatives from the New Hampshire Department of Transportation (DOT) and the Women’s Club to select an appropriate placement.

Motion Ayer, second Bailey. Roll Call Vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia- Aye, Hardekopf – Aye. ***The motion passed.***

Zoning Board of Adjustment – George Bailey – Full Membership

7:17pm. Motion to approve George Bailey’s appointment as a full member of the Zoning Board of Adjustment, with a term expiration of March 31st, 2021 by Selectperson Saccoccia, seconded by Selectperson Ayer. Roll Call Vote: Ayer – Aye, Bailey – Abstain, Knapp – Aye, Saccoccia- Aye, Hardekopf – Aye. ***The motion passed.***

PUBLIC COMMENT

7:18pm. *Public comments are limited to three minutes per person, and a total of 15 minutes.*

Representative Matt Towne provided additional clarification regarding the Noise Ordinance petition previously brought before the Board, and contested the legal opinion posted in the [Town Administrator’s Report](#).

Donald Coker voiced his disagreement with Representative Towne’s assessment of the Town’s legal opinion and encouraged all to visit Major Waldron’s.

Selectperson Ayer reaffirmed his intent to serve as a representative for the residents of the Town of Barrington and to act in their best interest.

Selectperson Bailey stated [House Bill 1115](#), a bill related to discharge of firearms, was recently brought before the New Hampshire House of Representatives and was deemed inexpedient to legislate.

There were no additional public comments. Public comment closed at 7:30pm.

REVIEW OF MINUTES

7:30pm. Motion to approve the minutes for the June 22nd, 2020 Select Board meeting by Selectperson Knapp, seconded by Selectperson Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp -Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

STAFF REPORTS**July Work Anniversaries****7:31pm.**

Richard Walker, Jr	Fire Chief	21 Years (position anniversary)
Jessica Tennis	Recreation Director	15 Years
Seth Wentworth	Volunteer Fire/EMS	10 Years
Marcia Gasses	Town Planner	8 Years
Paul Haggemiller	Volunteer Fire/EMS	6 Years
Payton Goodell	Deputy Tax Collector	3 Years

Police Department Cruiser Purchase

7:33pm. The Police Department was made aware of a cruiser with similar mileage at a lower cost than was previously approved and will be moving forward with the alternative purchase. ***The Select Board agreed by consensus that they have been duly notified.***

Request for Signatures

7:35pm. Municipal Office Administrator Caudle requested signatures for the following:

- AP Register 2020-56
- One oath of office appointing a full member of the Zoning Board
- Minutes for the June 22nd, 2020 meeting

OLD BUSINESS**Home Gun Ranges and Petitions**

7:36pm. Following the presentations regarding [home gun ranges](#) and the associated [counter-petition](#) at the June 22nd, 2020 Select Board meeting, the Town reviewed additional information and sought legal counsel, who provided a [review of the petitions](#). ***The Select Board did not move to act on the petitions.***

Province Road Improvements

7:40pm. After completing a test pit showing little support beneath the road, Road Agent Marc Moreau received a quote from SW Cole for test borings for \$3,500. Additionally, an assessment for remediation options will cost \$2,000. The Select Board was asked to consider approving the expenditure for further testing and assessment prior to committing to a method to repair the road.

Motion to authorize expenditure of \$5,500 for the test borings and report by Selectperson Knapp, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

Proposed Recreation Commission Memorandum of Understanding (MOU) Changes

7:48pm. A [draft MOU](#) has been prepared for the Select Board and Recreation Commission's review prior to the joint July 27th, 2020 meeting.

Jim Noble raised a procedural objection to the changes.

The Select Board agreed by consensus the MOU as presented will be sent to the Recreation Commission for review prior to the July 27th, 2020 meeting.

Recreation Gym Fire Code Corrective Action Plan

7:56pm. The Recreation Department and Fire Chief Walker continue to consider options for a corrective action plan for the wall between the Food Pantry/Recreation Gym. ***The Select Board agreed by consensus to vote at the July 27th, 2020 meeting on the proposed corrective action plan.***

Working Dog Foundation Grant

8:06pm. Gypsy, Barrington's Working Dog, has retired. The Working Dog Foundation Grant provides a 10% match for training and acquisition of a new canine.

Motion to authorize pursuit of the Working Dog Foundation Grant by Selectperson Bailey, seconded by Selectperson Saccoccia. Roll call vote: Ayer – Nay, Bailey – Aye, Knapp -Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Police Body-Worn Camera Request for Proposals (RFP) Advertisement

8:18pm. Proposals will be due by July 22nd, 2020 with a recommendation to be presented to the Select Board at the July 27th, 2020 meeting.

Motion to authorize advertisement of an RFP for body-worn cameras by Selectperson Ayer, seconded by Selectperson Knapp. Ayer – Aye, Bailey – Aye, Knapp -Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Town of Barrington Services – COVID-19

8:23 pm. There have been multiple process improvements throughout the Town due to the COVID-19 pandemic as Town employees work to continue providing services to residents. Information regarding specific departments can be found on the [Barrington COVID-19 website](#).

NEW BUSINESS**Compliance Calendar**

8:24pm. the Town will develop a cycle of equipment replacement utilizing currently available technology.

Town Hall Update

8:25pm. The project is experiencing delays due to the approval of the larger subdivision, specifically the Department of Transportation regarding driveway access and Department of Environmental Services alteration of terrain.

Rented Town Hall

8:30pm. The owners of the Town Hall and the Town disagree about terms of the lease. To resolve the disagreement, the Town requested mediation, which was denied. In order to continue the lease, the owners presented three options, including: 1) sign the addendum, agreeing to the updated lease terms; 2) continue the current lease with an increase of 88%; 3) move out at the end of the lease. The Select Board agreed to discuss the details further in non-public session.

2020 Tax Deeding

8:40pm. The 2020 Deed Date is scheduled for August 27th, 2020. The Select Board will approve a list of any deed waivers at the August 10th, 2020 meeting. Any changes can be made at the August 24th, 2020 meeting. Administrator MacIver provided an overview of the properties currently due for deeding.

Stonehouse Pond Trash

8:43pm. With the increased use of Stonehouse Pond there has been an increase in trash being left on the property. The Conservation Commission and Trails Committee will discuss the topic and possible solutions at upcoming meetings.

Swains Lake Drawdown Plan

8:47pm. The Road Agent received two bids for the development of a drawdown plan on Swains Lake. The low bid was Stephens Associates. Motion to authorize the over-expenditure to the Town Dams-Gate Repair operating budget line by \$3,430 in order to have a drawdown plan developed by Stephens Associates by Selectperson Knapp, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp -Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Waive Highway Billing Policy – Fill Material to Cemetery

8:52pm. Motion to waive the highway billing policy and allow the Highway Department to move excess fill materials to the Cemetery by Selectperson Ayer, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp -Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Delinquent 2020 First Half Property Taxes

8:53pm. Following the July 6th due date, the delinquency rate was 7.8%, a 50% increase in Barrington's typical delinquency rate. \$1,007,577 is currently delinquent, with interest on delinquent taxes 8%.

Fire/EMS Dispatch Contract

8:58pm. Motion to authorize a three-year contract with UNH for Fire/EMS Dispatch services and to authorize the Fire Chief to sign by Selectperson Knapp, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

Road Signage on Province Road

8:59pm. Selectperson Ayer raised concerns for the need to renew and improve signage.

SELECT PERSONS REPORTS

9:00pm.

Selectperson Ayer will attend a School Board meeting on Tuesday.

Selectperson Bailey requested an update on superfund sites, an update on CemSites, and a list of places for individuals who would like to swim. After reviewing an easement deed, there is some wording about providing swimming areas for Town residents. The Zoning Board has not met since the previous Select Board meeting.

Selectperson Knapp shared that the Planning Board met and reviewed the facilities and utilities portion of the master plan. Jeff Brann is working with Town Planner Marcia Gasses and Strafford Regional Planning. Reviewed multiple lot line adjustments. The Town Hall Building Committee will meet Wednesday morning.

Selectperson Saccoccia shared the Recreation Commission is working on fall programming and a plan in conjunction with the school in regards to childcare.

Chairperson Hardekopf stated the Transfer Station and Recycling Station Review Committee met regarding a questionnaire, and Erin Paradis created a flyer on how to keep recycling clean. The Library Commission met and discussed a potential library build, possible grant opportunities, as well as whether to put a new library to voters in the 2021 vote.

PUBLIC COMMENT

9:08pm.

Selectperson Bailey apologized for forgetting a meeting previously mentioned.

Erin Paradis shared that the trash issue at Stonehouse is ongoing, it is not a new issue.

There were no additional public comments. Public comment closed at 9:10pm.

NONPUBLIC

9:10pm. Motion to enter nonpublic for reasons of personnel, reputation, and legal by Chairperson Hardekopf. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye, Hardekopf – Aye. ***The motion passed.***

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8:39pm. The meeting resumed with Chairperson Hardekopf, Selectperson Knapp, Selectperson Bailey, Selectperson Saccoccia, Selectperson Ayer, Town Administrator MacIver, and Municipal Office Administrator in attendance remotely.

The Select Board discussed personnel and reputation and made a decision after exiting non-public session.

10:03pm. Motion to adjourn nonpublic session by Chairperson Hardekopf, seconded by Selectperson Knapp. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

RETURN TO PUBLIC SESSION

10:04pm. Chairperson Hardekopf, Selectperson Ayer, Selectperson Knapp, Selectperson Saccoccia, and Selectperson Bailey returned to the virtual public meeting room to reconvene.

The Select Board agreed to either agree to the terms of the current lease, or vacate the Town Hall property within 30 days of the current lease expiration.

Motion to seal the nonpublic minutes indefinitely by Selectperson Bailey, seconded by Selectperson Knapp. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

ADJOURNMENT

10:06pm. Motion to adjourn by Selectperson Ayer, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

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Chairperson T. Hardekopf

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Selectperson G. Bailey

Vice-Chairperson A. Knapp

Selectperson D. Ayer

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Selectperson J. Saccoccia

July 27, 2020
Date Minutes Were Approved